Committees:		Dates:
Projects Sub Committee IT Sub Committee		10 May 2017 26 May 2017
Subject: Corporate Disaster Recovery Centre	**Gateway 7 Outcome Report Light**	**Public**
Report of: Chamberlain		**For Information**
Report Author: Kevin Mulcahy, Head of IT –Projects & Programmes		

Summary

• Capital Project Number	32 1000 21
• Project Status Compared to GW2	Budget : Green Specification: Green Programme: Green
• Project Status Compared to GW5	Budget: Green Specification: Green Programme: Green
• Project status	Green
• Timetable	The project is complete pending approval of this report (May 2017)
• Total Estimated Cost @ Gateway 5	£220,200
• Total estimated cost	£220,200
• Spend to date	£174,519
• Overall project risk	Green

Recommendations

1. It is recommended that the project be closed.

Main Report

1. **Brief description of project**	The project covers the relocation of the City's disaster recovery (DR) site from IBM Harbour Exchange to Logicalis in Slough and additional related services. The project is in 2 phases. Phase 1: Sourcing, procurement and re-location of CoL DR services. Phase 2: Increase storage and remote access capacity. NB Due to legacy issues, this project was never formally closed. This report is to seek closure and accordingly, some detail may be missing.

2.	**Assessment of project against SMART Objectives**	The project delivered the requested DR capability and remote working capability within time and budget in2014
3.	**Assessment of project against success criteria**	1. DR location moved 2. Additional remote access capability (260 users) provided 3. Increased storage
4.	**Key Benefits**	1. The project provided resilience to the City's IS infrastructure to enable the City to continue to provide critical local services within the Square Mile for workers, residents and visitors in spite of a major event impacting either the City Corporation and/or City area. 2. DR location moved and now more resilient. 3. More (260) users can work remotely. 4. Storage increased to cater for the current and reasonable future user requirements.
5.	**Was the project specification fully delivered (as agreed at Gateway 5 or any subsequent Issue report)**	Yes
6.	**Programme**	The project was completed within the agreed programme
7.	**Budget**	The project was completed within the agreed budget Verified
	Final Account Verification	Please confirm whether or not the Final Account for this project has been verified. * State any outstanding issues, actions to be taken and timescales for resolution. There are no outstanding financial issues.

Review of Team Performance

8.	**Key strengths**	1. Good working relationship with all parties and teams 2. DR capability proven for the City Of London Corporation.

9. Areas for improvement	Compete all project closure activity in a more timely fashion
10. Special recognition	None

Lessons Learnt

11. Key lessons	Ensure project closure is completed immediately after project delivery and not over 2 years later.
12. Implementation plan for lessons learnt	More emphasis on Project Vision data quality (not quantity) to ensure earlier closedown (and all round tighter project governance).

Contact

Report Author	Kevin Mulcahy
Email Address	Kevin.mulcahy@cityoflondon.gov.uk
Telephone Number	0207 332 3428